

Tijuana River National Estuarine Research Reserve

“A Wetland of International Importance” *United Nations Ramsar Convention, 2005*



TRNERR Visitor Center Complex Facility Use January 30, 2012

The Visitor Center facilities may be available for use by government agencies, non-government agencies and by the public depending on the degree to which the event is consistent with the mission of the National Wildlife Refuge on which the facilities lie.

Appropriate Events

1. Events that can be demonstrated to have an effective and sufficient environmental education component consistent with the goals of the Reserve and Refuge. Such determination is made by BOTH the Reserve Manager and Refuge Manager.
2. Events sponsored by an active partner in the mission of either Reserve or Refuge (for example: Member of the TRNERR Advisory Council) for an event directly connected to that mission.

How to Apply for Facility Use

1. Send an email to tekker@parks.ca.gov with the following information:
 - a. Name
 - b. Organization
 - c. Purpose of Event
 - d. Activities occurring during the Event
 - e. Facility needed
 - f. Numbers of Participants
 - g. Specific Dates and times needed
2. This Information will be evaluated and you will be contacted as to whether your event is appropriate or how it can be made appropriate by introducing an environmental education component. If your event is appropriate, the special event permitting process will be explained along with any other conditions that will be applied to your specific permit. You will be subject to the following fees:
 - a. Permit fee (Required of each permit and every facility)
 - b. Facility Use Fee
 - c. Refundable Security Deposit (for facility repair)
3. If you are interested in meeting the constraints of the permit, you will be forwarded to our State Parks Special Event Coordinator for processing the permit. The Special Event Coordinator will walk you through the details of the permit, including the forms and insurance requirements.