

**Duty Statement
Park Interpretive Specialist
San Diego Coast District
Tijuana Estuary Sector**

Under the supervision of the Sector Manager, and led by the Sector Interpreter, the Park Interpretive Specialist (PIS) performs interpretive and environmental education duties at Silver Strand State Beach (SSSB) and Tijuana Estuary Natural Preserve (NP).

Interpretation and Environmental Education 30%

The PIS will conduct informal programs such as Junior Rangers, Campfire programs, Kayak Tours, and Discovery Tables as well as roving. The PIS will lead outreach programs including K-12 school programs, day camps, and other community programs and events. Promotes accessibility and inclusion in all park programs.

The PIS will work at the Tijuana Estuary Visitor Center in various capacities including interpretive special events, opening and closing the facility in accordance with set operating hours and procedures, and operation of the Visitor Center. Community Engagement will be conducted with the surrounding communities.

K-12 Programs – 35%

The PIS assists in the set-up, execution, and clean-up of school group programs including in-person K-12 programs and Parks Online Resources for Teachers and Students (PORTS). Participates in all K-12 training programs. Promotes accessibility and inclusion in all park programs.

Promotes and provides Adventure Pass Programs to 4th grade students and their families at SSSB.

Interpretive Planning and Program Development 15%

The PIS assists with developing, testing, and modelling of inclusive, equitable, and culturally relevant and responsive programming and practices that address multiple perspectives and themes as well as provide opportunities for civic dialogue and community engagement, particularly to diverse and underrepresented communities. Assists with training staff, volunteers, and interns in interpretive methods and techniques; assists in the planning and development of material for interpretive exhibits and programs in multiple mediums and delivery methods.

Volunteer Events 5%

The PIS assist with volunteer events such as Park Champions. Interacts with Campground Hosts regularly sharing information about campground interpretation program.

Website Maintenance, Public Relations, and Social Media 10%

The PIS will work under the direction of Sector Interpreter II to maintain and update the Reserve's and park's websites, and also update various social media accounts. Assists with promoting the park's monthly and annual interpretive calendar of programs under supervision of the designated interpretive lead.

Administration and Housekeeping 5%

The PIS shall be responsible for filling out time sheets, maintaining education statistics, and attending various administrative duties as needed.

Assists with housekeeping of the interpretive offices, Visitor Centers/Museums, and outdoor exhibit areas, and generally keeping workspace clean within all state buildings.